



# ATTENDEE CHECKLIST

Here is a little cheat sheet in chronological order of deadlines to help keep you organized!!

[https://www.vcaweb.org/events/specialty\\_2019.shtml](https://www.vcaweb.org/events/specialty_2019.shtml) has the files and forms

<u>Completed</u>	<u>Deadline</u>	<u>Item</u>
_____	2/28	Vendor Space commitment
_____	3/4	Teddy the Dog T-Shirt orders
_____	3/13	Catalog Advertisement
_____	3/13	Special Package Deals
_____	3/29	Award/Trophy Donations (for catalog recognition)
_____	4/1	Hand-Made Auction commitment form (for catalog recognition)
_____	4/7	2019 National Event Merchandise order
_____	4/10	All Event Entries (agility, conformation, iron dog, obedience, rally and parades)
_____	4/10	All Star Review entry
_____	4/10	Reservations Form (Special Package Deals are due 3/13 - see above!)
_____		Reserved Crating
_____		Trophy Donation
_____		National Specialty Events Catalog
_____		Ring-Side Chair(s)
_____		Welcome Party
_____		Membership Meeting Lunch
_____		Educational Seminar
_____		Awards Banquet
_____	4/10	Photo Contest (best & worst)
_____	4/12	Memory Lane Photos
_____	4/20	CGC Testing & Trick Dog pre-registration
_____	4/30	Poker Run for Hemangio sign-up
_____	4/30	Raffle and Silent Auction Items delivery
_____	5/2	Vizsla Statue Centerpiece Contest delivery